

# **CHEMENERGY BIOFUELS LIMITED**

**CIN: U24290HR2019PLC084192**

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## **ARCHIVAL POLICY**

*Adopted in Board Meeting dated \_\_\_\_\_*

## ARCHIVAL POLICY

### (ON DISCLOSURES HOSTED ON WEBSITE OF THE COMPANY)

❖ **OBJECTIVE OF THE POLICY:**

In pursuance of Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”), “**ChemEnergy Biofuels Limited**” (“the Company”) is required to disclose on its website all such events or information which has been disclosed to stock exchanges where the securities of the Company are listed (“Stock Exchanges”) under Listing Regulations. Further, such disclosures shall be hosted on the website of the Company for a minimum period of 5 years and thereafter as per the archival policy of the Company, as disclosed on its website.

❖ **DEFINITIONS:**

- a) “Board” means the Board of Directors of “ChemEnergy Biofuels Limited.”
- b) “Company” means “ChemEnergy Biofuels Limited.”
- c) “Policy” means this Policy, as amended from time to time.
- d) “Listing Regulations” means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any amendments thereof).

❖ **POLICY:**

- a) The Company shall disclose on its website under the head “Investor” all such events or information (“disclosures”) which are required to be disclosed to the stock exchanges under Regulation 30 read with Schedule III of the Listing Regulations.
- b) The disclosures made to the stock exchanges shall be hosted on the Company’s website for a period of five years from the date of initial posting.
- c) The disclosures shall thereafter be archived under the heading “Archives” and shall be retained on the Company’s website for such period as may be decided by the Managing Director from time to time, subject to applicable law at that time.

❖ **DISCLOSURE:**

This Policy shall be disclosed on the web-site of the Company i.e. <https://www.chemenergy.in>

❖ **AMENDMENTS:**

The Board shall have the power to amend any of the provisions of this Policy, substitute any of the provisions with a new provision or replace this Policy entirely with a new Policy.

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